

Rayat Shikshan Sanstha's

KARMAVEER BHAURAO PATIL COLLEGE, VASHI

[Autonomous College]

MEETING OF ACADEMIC COUNCIL

Minutes of meeting

Date: 01-09-2018

Meeting of Academic Council for all departments of senior college was called to order on 01st September 2018 at 11:00 am by the President Dr. V.S. Shivankar (Principal, K.B.P. College, Vashi).

Agenda:

1. Welcome
2. Scrutiny and approval of curricula of various core courses.
3. Scrutiny and approval of curricula of various Skill Based Courses.
4. Scrutiny and approval of Evaluation system.
5. Approval of starting following new courses/ subjects:
 - a. M. A. in Geography
 - b. M. A. in Psychology
 - c. B. A. in Performing Arts: Music
 - d. B. A. in Performing Arts: Dance
 - e. B. A. in Philosophy
 - f. NCC as an elective course with credits
6. Approval of following scholarships, studentships, fellowships, prizes and medals:
 - a. Prizes and Medals for Academic Rank Holders
 - b. Scholarships for deserving current students
 - c. Fee concessions for national and international achievers in NCC, NSS, sports and cultural activities.
 - d. Fee concession in hostel and food charges for poor girl students.
 - e. Special scholarships/ financial assistance for physically challenged students

- f. Karmaveer Bhaurao Patil Award and Sau. Laxmibai Bhaurao Patil Award for commendable social work.
 - g. Krantijyoti Savitribai Phule Award for women achievers in different fields.
7. Approval of current Online Admission Process
 8. Approval of Non-Statutory Committees
 9. Approval of revision in fee structure for next academic year
 10. Use of University of Mumbai logo on the mark sheets
 11. Any other business
 12. Closing remark

The following members were present for the meeting:

President: Dr. V.S. Shivankar [Principal, K.B. P. college, Vashi]

Member Secretary: Dr. Shubhada Nayak

Members of Academic Council:

1. Dr. Ashwin Patwardhan [Head & Professor, Chemical Engineering, ICT]
2. Dr. Rita Mukhopadhyay [Scientist H, BARC]
3. Dr. Sangita Shrivastava [General Manager, Somaiya Biorefineries]
4. Mr. Tushar Pradhan [CIO, HSBC Asset Management India]
5. Prof. Vaishali Bambole [Department of Physics, UoM]
6. Dr. P. G. Pawar [Accountancy]
7. Dr. E.S. Shaikh [Psychology]
8. Dr. V. B. Pujari [Physics]
9. Dr. P. J. Hajare [Geography]
10. Dr. R.P. Ghorpade [B.Voc.]
11. Mr. C.D.Bhosale [Commerce]
12. Mr. Y.A.Gaikwad [Chemistry]

13. Mr. B.S.Chiprikar [Mathematics]
14. Mr. D.G.Manolkar [Economics]
15. Mr. B.P.Pawar [English]
16. Ms. Archana Salunkhe [Banking & Insurance]
17. Ms. Latika Das [Management Studies]
18. Ms. Hemangi Gavit [Biotechnology]
19. Mr. Pankaj Dandge [Accounting & Finance]
20. Ms. Geetanjali Gone [Bioanalytical Sciences]
21. Ms. Manisha Abhyankar [Computer Science]
22. Ms. Madhuri Bankar [Information Technology]
23. Mr. M.M Talwar [Phylosophy]
24. Ms. S. S. Patil [Associate Professor]
25. Dr. Keshav Shinde [Associate Professor]
26. Dr. B.M.Mundhe [Assistant Professor]
27. Dr. S. J. Shaikh [Assistant Professor]

Reading of Agenda:

- **Motion 1** from Dr. Shubhada Nayak: To approve the agenda for 01st September 2018.

Vote: All in favor.

Resolved: **Motion carried.**

Agenda for the meeting on 01st September 2018 approved without modification.

Business:

The meet began with a very warm welcome extended by Dr. V.S. Shivankar (Prin. K.B.P. College, Vashi). Sir briefly introduced the dignitaries to the staff members present. Dr. Shivankar gave an overview of autonomy granted to K.B.P. college, emphasizing on the type of autonomy and other intricacies.

The curricula for first year class of Bachelor's course as well as Master's course of Science, Commerce and Arts sections have been designed and approved by the respective Board of Studies of each department. The current meeting has been called for scrutiny and approval of curricula of various courses by the Academic Council.

- **Motion 2: Scrutiny and approval of curricula of various core courses.**

The curricula for the following core courses were scrutinized:

2.1

It was **resolved** that the recommendations made by Board of Studies for Commerce at its meeting held on **14/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.Com. [Accounting & Finance] in the subject of **Accounting & Finance** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.2

It was **resolved** that the recommendations made by Board of Studies for Commerce at its meeting held on **14/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.Com. [Banking & Insurance] in the subject of **Banking & Insurance** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.3

It was **resolved** that the recommendations made by Board of Studies for Commerce at its meeting held on **14/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.BMS. in the subject of **Management Studies** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.4

It was **resolved** that the recommendations made by Board of Studies for **Bioanalytical Sciences** at its meeting held on **14/07/2018** be accepted and that in accordance therewith, the syllabus for M.Sc. I in the subject of **Bioanalytical Sciences** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.5

It was **resolved** that the recommendations made by Board of Studies for **Biotechnology** at its meeting held on **14/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.Sc. in the subject of **Biotechnology** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.6

It was **resolved** that the recommendations made by Board of Studies for **Chemistry** at its meeting held on **14/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.Sc. in the subject of **Chemistry** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.7

It was **resolved** that the recommendations made by Board of Studies for **Chemistry** at its meeting held on **14/07/2018** be accepted and that in accordance therewith, the syllabus for **M.Sc. I** in the subject of **Chemistry** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.8

It was **resolved** that the recommendations made by Board of Studies for **Commerce** at its meeting held on **14/07/2018** be accepted and that in accordance therewith, the syllabus for **F.Y.B.Com.** in the subject of **Commerce** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.9

It was **resolved** that the recommendations made by Board of Studies for **Commerce** at its meeting held on **14/07/2018** be accepted and that in accordance therewith, the syllabus for **M.**

Com. in the subject of **Commerce** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.10

It was **resolved** that the recommendations made by Board of Studies for **Computer Science** at its meeting held on **16/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.Sc. in the subject of **Computer Science** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.11

It was **resolved** that the recommendations made by Board of Studies for **Computer Science** at its meeting held on **16/07/2018** be accepted and that in accordance therewith, the syllabus for **M.Sc.I** in the subject of **Computer Science** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.12

It was **resolved** that the recommendations made by Board of Studies for **Economics** at its meeting held on **16/07/2018** be accepted and that in accordance therewith, the syllabus for **F.Y.B.A.** in the subject of **Economics** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.13

It was **resolved** that the recommendations made by Board of Studies for **Economics** at its meeting held on **16/07/2018** be accepted and that in accordance therewith, the syllabus for **F.Y.B.Com.** in the subject of **Business Economics** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.14

It was **resolved** that the recommendations made by Board of Studies for **Economics** at its meeting held on **16/07/2018** be accepted and that in accordance therewith, the syllabus for **M.A. I.** in the subject of **Business Economics** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.15

It was **resolved** that the recommendations made by Board of Studies for **English** at its meeting held on **16/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.A. in the subject of **Communication Skills** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.16

It was **resolved** that the recommendations made by Board of Studies for **English** at its meeting held on **16/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.A. in the subject of **Introduction to Literature** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.17

It was **resolved** that the recommendations made by Board of Studies for **English** at its meeting held on **16/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.Com. in the subject of **Business Communication** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.18

It was **resolved** that the recommendations made by Board of Studies for **Foundation Course** at its meeting held on **19/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.Sc. in the subject of **NSS** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.19

It was **resolved** that the recommendations made by Board of Studies for **Foundation Course** at its meeting held on **19/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.Sc. in the subject of **Physical Education** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.20

It was **resolved** that the recommendations made by Board of Studies for **Foundation Course** at its meeting held on **19/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.Sc. in the subject of **Foundation Course** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.21

It was **resolved** that the recommendations made by Board of Studies for **Geography** at its meeting held on **16/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.A. in the subject of **Geography** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.22

It was **resolved** that the recommendations made by Board of Studies for **Geography** at its meeting held on **16/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.Com. in the subject of **Environmental Studies** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.23

It was **resolved** that the recommendations made by Board of Studies for **Information Technology** at its meeting held on **21/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.Sc. in the subject of **Information Technology** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.24

It was **resolved** that the recommendations made by Board of Studies for **Information Technology** at its meeting held on **21/07/2018** be accepted and that in accordance therewith, the syllabus for M.Sc. I in the subject of **Information Technology** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.25

It was **resolved** that the recommendations made by Board of Studies for **Mathematics** at its meeting held on **11/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.Com. in the subject of Mathematical and Statistical Techniques be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.26

It was **resolved** that the recommendations made by Board of Studies for **Mathematics** at its meeting held on **11/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.Sc. in the subject of **Mathematics** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.27

It was **resolved** that the recommendations made by Board of Studies for Microbiology at its meeting held on **14/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.Sc. in the subject of Microbiology be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.28

It was **resolved** that the recommendations made by Board of Studies for Microbiology at its meeting held on **14/07/2018** be accepted and that in accordance therewith, the syllabus for

F.Y.B.Sc. in the subject of **Microbiology** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.29

It was **resolved** that the recommendations made by Board of Studies for Microbiology at its meeting held on **14/07/2018** be accepted and that in accordance therewith, the syllabus for **M. Sc. I** in the subject of Microbiology be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.30

It was **resolved** that the recommendations made by Board of Studies for **Food Technology** at its meeting held on **29/08/2018** be accepted and that in accordance therewith, the syllabus for **F.Y.B.Sc.** in the subject of **Food Technology** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.31

It was **resolved** that the recommendations made by Board of Studies for **Philosophy** at its meeting held on **19/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.A. in the subject of **Philosophy** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.32

It was **resolved** that the recommendations made by Board of Studies for **Physics** at its meeting held on **16/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.Sc. in the subject of **Physics** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.33

It was **resolved** that the recommendations made by Board of Studies for **Physics** at its meeting held on **16/07/2018** be accepted and that in accordance therewith, the syllabus for **M. Sc. I** in the

subject of **Physics** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

2.34

It was **resolved** that the recommendations made by Board of Studies for **Psychology** at its meeting held on **14/07/2018** be accepted and that in accordance therewith, the syllabus for F.Y.B.A. in the subject of **Psychology** be revised as suggested by BOS and the same be implemented from the academic year **2018-19**.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 3: Scrutiny and approval of curricula of various Skill Based Courses

The Skill Based courses proposed by different departments for the additional grooming of the students were discussed in the meeting.

The following suggestion was made:

1. All the courses approved by the Academic Council should be approved by the Management and Academic Council of University of Mumbai.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 4: Scrutiny and approval of Evaluation system.

Resolved that the evaluation system introduced at the college has been approved by the BOS of the respective departments and is composed of Continuous Internal Evaluation [CIA] (40%) and Semester End Examination [SEE] (60%). The question papers for semester end examination will be set by external subject experts. Also, moderation of the answer papers will be done by external subject experts, while the assessment of answer papers will be done by the faculty members of the department. An Open Day will be organized for the student- teacher interaction to resolve queries related to the examination conducted.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 5: Approval of starting specific new courses/ subjects.

Resolved that the college proposes to start new courses as mentioned below:

- a. M. A. in Geography
- b. M. A. in Psychology
- c. B. A. in Performing Arts: Music
- d. B. A. in Performing Arts: Dance
- e. B. A. in Philosophy
- f. B.Voc. in Food Technology
- g. NCC as an elective course with credits

The new courses will be approved only on the condition that new faculty be appointed for the said new courses or visiting faculty be appointed in the event that new full time faculty is not appointed. The proposal will not be considered for approval with the existing manpower of the college, alone.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 6: Approval of following scholarships, studentships, fellowships, prizes and medals:

- a. Prizes and medals for Academic Rank Holders.
- b. Scholarships for deserving current students.
- c. Fee concessions for national and international achievers in sports and cultural activities.
- d. Fee concessions in hostel and food charges for poor girl students.
- e. Special scholarships/ financial assistance for physically challenged students.
- f. Karmaveer Bhaurao Patil Award for physically challenged students.
- g. Savitribai Phule Award for women achievers in different fields.

Resolved that the proposal for scholarships, fellowships and prizes be accepted.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 7: Approval of current Online Admission Process

Resolved that the current Online Admission Process be approved and accepted. No suggestions were made.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 8: Approval of Statutory and Administrative Committees

The college has 60 different committees formulated for the smooth functioning and conduct of all activities. It was **resolved** that the Administrative Committees be accepted. No suggestions were given.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 9: Approval of revision in fee structure for next academic year.

The management proposes to revise the fee structure for the next academic year. The proposed increase is 10 % in current fee structure which is as per the University fee structure. This proposal will be approved by the finance committee and by the Academic Council.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 10: Use of University of Mumbai logo on the mark sheets.

It was **resolved** that the University of Mumbai logo be used on the mark-sheets, with the permission of the Controller of Examination.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 11: Any other business.

The college proudly hosts four Research Centers and proposes to start few more Research Centers. Moreover, the faculty members are qualified for and enthusiastic about carrying out research activities. As such, few applications have been received for attaining “Guide-ship for Research”. Hence, it **was resolved** that an independent RRC be established to take research-related decisions.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 12: Closing remarks.

The meeting closed with affirmative and encouraging remarks by the honorable members of the Academic Council.

Vote of thanks was proposed **Dr. Shubhada Nayak.**

Meeting adjourned at 1:30 pm.

Dr. V. S. Shivankar
Chairman
Academic Council

Action Taken Report

1. As per the suggestions of this esteemed academic council, changes were made in the curricula and they were implemented from the current academic year.
2. As approved by the Academic Council, evaluation system introduced at the college is composed of Continuous Internal Evaluation [CIA] (40%) and Semester End Examination [SEE] (60%). The question papers for semester end examination were set by external subject experts. Also, moderation of the answer papers was done by external subject experts, while the assessment of answer papers was done by the faculty members of the department. An Open Day was organized for the student- teacher interaction to resolve queries related to the examinations conducted.
3. Local Inquiry Committee of University of Mumbai visited this college on 27th February 2019. Following courses will be started from academic year 2019-20.
 - M. A. in Geography
 - M. A. in Psychology
 - B. A. in Philosophy

Permission to start B. A. in Performing Arts: Music and B. A. in Performing Arts: Dance was denied by the University of Mumbai. NCC as an elective course with credits will start from next academic year.

4. A total amount of Rs. 1.90 Lakhs was spent in this academic year towards awards and fellowships for students having achievements in sports, NCC, NSS and cultural activities.
5. Online Admission Process is functional and will continue. Rs. 54,500/- were spent towards awards for rank holder in different courses.
6. We have received the permission to use University of Mumbai logo on the mark-sheets, from the Director of Examination and Evaluation and we have printed it on the mark-sheets of all the classes.
7. Guidelines regarding starting of research centers, offering guideships, setting up of RRC, selection and registration of candidates of Ph.D. are awaited from the University of Mumbai.

