

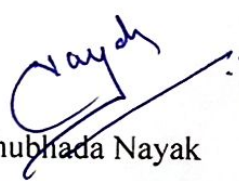
**Rayat Shikshan Sanstha's**  
**KARMAVEER BHAURAO PATIL COLLEGE, VASHI**  
**INTERNAL QUALITY ASSURANCE CELL**  
**MEETING NOTICE Date: 12/12/2018**

This is to inform all the IQAC members that a meeting of Internal Quality Assurance Cell of Karmaveer Bhaurao Patil College, Vashi is organized on 22<sup>nd</sup> December 2018 at 3.00 pm under the chairmanship of Principal Dr. V. S. Shivankar. All the members are requested to attend the meeting.


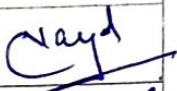
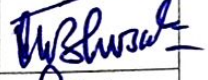
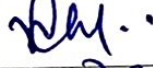
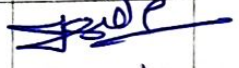
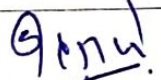
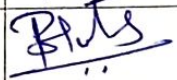
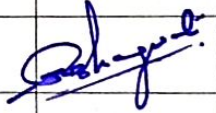


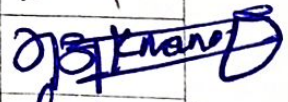
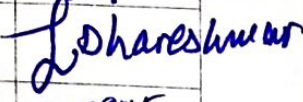
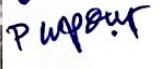
Meeting Venue: **Board Room, Library Building.**

**Agenda:**

1. Approval of minutes of previous meeting and presentation of action taken report.
2. Reforms and best practices in Evaluation Process. [Criterion II]
3. Enhancement of research and research output by providing incentives. [Criterion III]
4. Organization of workshops on teaching learning and assessment methods. [Criterion III]
5. Various infrastructural upgrades. [Criterion IV]
6. Organization of sports and cultural events. [Criterion V]
7. Follow up of Placement activities. [Criterion V]
8. Planning of Environment consciousness and Social Responsibility. [Criterion VI]
9. Any other matter with prior permission of the chairman.

  
Dr. Shubhada Nayak  
Coordinator, IQAC  
KBP College, Vashi

Signature Report:

Sr. No.	Name	Designation	Position	Signature
1	Dr. V.S.Shivankar	Principal	Chairman	
2	Dr. Shubhada Nayak	Vice- Principal	Coordinator	
3	Mr. C.D.Bhosale	Vice- Principal	Member	
4	Mrs. S.S.Patil	Vice- Principal	Member	
6	Dr. K.S.Shinde	Faculty Member	Member	
7	Dr. P.J.Hajare	Faculty Member	Member	
8	Dr. B.M.Mundhe	Faculty Member	Member	
9	Dr. V.A.Thakur	Faculty Member	Member	
10	Mr. Sarang Bhagwat	Faculty Member	Member	
11	Mr. Sunil Thombare	Office Superintendent	Member	
13	Mr. Pratapsigh Deshmukh	Industrialist and Patron	Member	
14	Dr. Bakhtawer Mahajan	Scientist and Educationist	Member	
15	Mr. Manoj Jalnawala	Alumni and Journalist	Member	
16	Dr. Lalitha Dhareshwar	CDC Member	Member	
17	Ms. Parbony Dey	Student	Member	

## INTERNAL QUALITY ASSURANCE CELL

### Minutes of the Meeting

IQAC Meeting for the academic year 2018-19 called to order on 22<sup>nd</sup> December 2018 at 3.00 pm by meeting chairman Dr. V. S. Shivankar [Principal].

#### Members present:

Sr. No.	Name	Designation	Position
1	Dr. V.S. Shivankar	Principal	Chairman
2	Dr. Shubhada Nayak	Vice- Principal	Coordinator
3	Mr. C.D.Bhosale	Vice- Principal	Member
4	Mrs. S.S.Patil	Vice- Principal	Member
5	Dr. K.S.Shinde	Faculty Member	Member
6	Dr. V.A. Thakur	Faculty Member	Member
7	Dr. P.J.Hajare	Faculty Member	Member
8	Dr. B.M.Mundhe	Faculty Member	Member
9	Mr. Sarang Bhagwat	Faculty Member	Member
10	Mr. Sunil Thombare	Office Superintendent	Member
11	Dr. Lalitha Dhareshwar	CDC Member	Member
13	Mr. Manoj Jalnawala	Alumni and Journalist	Member
14	Ms. ParboneeDey	Student	Member



## **Reading of Agenda:**

- Motion from Dr. ShubhadaNayak: To approve the agenda for 22<sup>nd</sup>December 2018.

Vote: All infavor.

Resolved: **Motion carried.**

Agenda for the meeting on 22<sup>nd</sup>December 2018 was approved without modification.

## **Business:**

- Motion 1[from Dr. ShubhadaNayak]: **To approve the minutes for IQAC meeting held on 16<sup>th</sup> October 2018.**

Vote: All in favor.

Resolved: **Motion carried.**

Minutes from the meeting on 16<sup>th</sup> October 2018 approved without modification.

- Motion 2: **Reforms and best practices in Evaluation Process. [Criterion II]**

Discussion: It is decided to use new and innovative methods for continues evaluation [Internal] and to present it before BOS for approval purpose and to submit the matrix to Examination section.

Vote: All in favor.

Resolved: **Motion carried.**

- Motion 3: **Enhancement of research and research output by providing incentives. [CriterionIII]**

Discussion: It is decided to link the monitorial incentives with the paper publication and research project for the management appointed teachers.

Vote: All in favor.

Resolved: **Motion carried.**

- Motion 4: **Organization of workshops on teaching learning and assessment methods. [Criterion III]**

Discussion: Considering the importance of online teaching, learning and assessment methods it is decide to arrange hands on training for the faculties on different e-tools and techniques.

Vote: All in favor.

Resolved: **Motion carried.**

- **Motion 5: Various infrastructural upgrades. [Criterion IV]**

Discussion: Setting up of laboratory for Psychology & Geography department for their Post Graduate Programs started in this academic year., installing new water coolers and water purifiers in the college garden, leveling of play ground for organizing zonal level competitions on behalf of University of Mumbai etc. is required.

Vote: All in favor.

Resolved: **Motion carried.**

- **Motion 6: Organization of sports and cultural events.**

Discussion: Considering the importance of sports and different cultural activities it is decided to serve the best platform for the students to show their talent on different sports and cultural activities.

Vote: All in favor.

Resolved: **Motion carried.**

- **Motion 7: Follow up of Placement Activities.**

Discussion: Navi Mumbai is growing city. Different service sectors as well as other industries are in the vicinity of the institute. It is possible to increase quality placements and to improve student's employability. It is decided to generate data base for effective placement of the students.

Vote: All in favor. Resolved:

**Motion carried.**

- **Motion 8: Planning of Environment consciousness and Social Responsibility.**

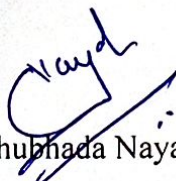
Discussion: Considering the importance of environment of the college, decided to arrange different environment conscious programs and at the same time awareness of socially responsible in the light of the environment. Activities to promote societal responsibility should be conducted frequently.


Vote: All in favor.

Resolved: **Motion carried.**

Rayat Shikshan Sanstha's  
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**ACTION TAKEN REPORT w.r.t meeting 22/12/2018**

Sr.No	Suggestion	Action Taken
1.	Reforms and best practices Evolution Process.	As per discussion necessary instructions are given to teachers in HOD and staff meeting
2.	Enhancement of research and research output by providing incentives.	Necessary guidelines are given to Research and Ethics committee to fix the amount to be given to the teacher for felicitating the teacher for his or her outstanding research, publication work.
3.	Organization of workshops on teaching learning and assessment methods.	Guidelines are given to Faculty empowerment committee to arrange necessary workshops.
4.	Follow up of Placement Activities.	Placement cell coordinator started to generate data base of Placement agencies for students placement
5.	Planning of Environment consciousness and Social Responsibility	Necessary instructions are given to environment consciousness committee.

  
Dr. Shubhada Nayak  
Coordinator, IQAC

  
**PRINCIPAL**  
Karmaveer Bhaurao Patil College  
Vashi, Navi Mumbai 400 703.  
Dr. V.S. Shivankar  
Principal