

Rayat Shikshan Sanstha's
KARMAVEER BHAURAO PATIL COLLEGE, VASHI
INTERNAL QUALITY ASSURANCE CELL
MEETING NOTICE

Date: 09/12/2019

This is to inform all the IQAC members that a meeting of Internal Quality Assurance Cell of KarmaveerBhauraoPatil College, Vashi is organized on 14th December 2019 at 3.00 pm under the chairmanship of Principal Dr. V. S. Shivankar. All the members are requested to attend the meeting.

Meeting Venue: **Board Room, Library Building.**

Agenda:

1. Approval of minutes of previous meeting and presentation of action taken report.
2. Organization of workshops on Teachers & student training activities. [Criterion III]
3. Promote internship activities in all the departments. [CriterionI]
4. Up-gradation of ICT infrastructure in the classrooms. [CriterionII]
5. Various infrastructural upgrades. [CriterionIV]
6. Placement and Competitive Exam Center activities. [CriterionV]
7. Hosting Zonal level University sports activities. [CriterionV]
8. Any other matter with prior permission of the chairman.

Dr. Shubhada Nayak
Coordinator, IQAC
KBP College, Vashi

Signature Report:

Sr. No.	Name	Designation	Position	Signature
1	Dr. V.S.Shivankar	Principal	Chairman	
2	Dr. ShubhadaNayak	Vice- Principal	Coordinator	
3	Mr. C.D.Bhosale	Vice- Principal	Member	
4	Mrs. S.S.Patil	Vice- Principal	Member	
6	Dr. K.S.Shinde	Faculty Member	Member	
7	Dr. P.J.Hajare	Faculty Member	Member	
8	Dr. B.M.Mundhe	Faculty Member	Member	
9	Dr. V.A.Thakur	Faculty Member	Member	
10	Mr. SarangBhagwat	Faculty Member	Member	
11	Mr. Sunil Thombare	Office Superintendent	Member	
13	Mr. PratapsighDeshmukh	Industrialist and Patron	Member	
14	Dr. BakhtawerMahajan	Scientistand Educationist	Member	
15	Mr. ManojJalnawala	Alumni and Journalist	Member	
16	Dr. LalithaDhareshwar	CDC Member	Member	
17	Ms. ParbonyDey	Student	Member	

Reading of Agenda:

Motion from [Dr.Shubhada Nayak] :To approve the agenda for 14th December,2019.

Vote: All in favor.

Resolved: Motion Carried.

Business:

Motion1: Approval of minutes of previous meeting and presentation of action taken report.

Discussion: Dr. Shubhada Nayak, Chairman read the minutes of meeting conducted on 18th October, 2019 and action taken report of the same for approval.

Vote: All members voted in favor of the motion.

Resolved: Motion Carried.

Motion 2: Organization of workshops on Teachers & student training activities. [Criterion III]

Discussion: By keeping in mind the changing trend in Education sector, it was decided to utilise the fund of RUSA for various training programs and workshops for teachers as well as for students. The planning for training and workshop to be conducted by each department is asked to submit to finance committee for approval purpose.

Vote: All members voted in favour of motion.

Resolved: Motion Carried.

Motion 3: Promote internship activities in all the departments. [CriterionI]

Discussion: Honorable Principal focused on importance of Internship for getting online / offline placement. It is decided to keep internship project compulsory for post-graduation and at UG level for last year students.

Vote: All members voted in favour of motion.

Resolved: Motion Carried.

Motion4: Up-gradation of ICT infrastructure in the classrooms. [CriterionII]

Discussion: To improve the Quality and Effectiveness of Teaching learning activity, it was decided to upgrade the ICT infrastructure in so that limitless knowledge will be provided to the students beyond the textbook. It is decided to use hard component of RUSA fund for ICT Infrastructure improvement.

Vote: All members voted in favour of motion.

Resolved: Motion Carried.

Motion 5: Various infrastructural upgradation [Criterion IV]

Discussion: It was decided for Augmentation science and Humanity department laboratories.

Vote: All members voted in favour of motion.

Resolved: Motion Carried.

Motion 6: Placement and Competitive Exam Center activities. [Criterion V]

Discussion: Discussion was done to find out the ways to improve placement of students. It is decided to contact placement agencies to arrange campus placement activities. Apart from placement for making students eligible for different kind of competitive exams, review of competitive examination cell was taken and decided to purchase books for Cell.

Vote: All members voted in favour of motion.

Resolved: Motion Carried.

Motion 7: Hosting Zonal level University sports activities. [Criterion V]

Discussion: Considering the availability of playground and Physical infrastructure it was decided to host Zonal level University Sports Activities. It was decided to instruct sports committee to apply to the University for Zonal Level Sport Activities.

Vote: All members voted in favour of motion.

Resolved: Motion Carried.

Motion 8: Any other matter with prior permission of the chairman.

Discussion: No other matter was presented for discussion.

Vote: All in favor.

Resolved: Motion carried.

The meeting was concluded with the vote of thanks given by Mrs. S. S. Patil.

Dr. Shubhada Nayak

Coordinator, IQAC

Dr. V.S. Shivankar

Principal

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Action Taken Report of IQAC meeting held on 14/12/2019

Sr. No.	Particulars	Suggestion	Action Taken
1	Organization of workshops on Teachers & student training activities.	To arrange Workshop on Teachers & student training	Informed HOD's to submit planning and budget for training activities to finance committee.
2	Promote internship activities in all the departments.	To make integral part of CIE	Necessary guidelines are given to teachers in online HOD meeting
3	Up-gradation of ICT infrastructure in the classrooms.	To purchase laptops and LCD projectors.	Proposal sent to CDC for approval purpose.
4	Various infrastructural upgrades	To establish labs for Psychology and Geography PG department	Proposal sent to CDC for approval purpose.
5	Placement and Competitive Exam Center activities.	To purchase books for Competitive Examination Cell	Necessary guidelines are given to Competitive Exam. Cell
6	Hosting Zonal level University sports activities.	To arrange Zonal level University sports activities.	Application sent to University Of Mumbai for hosting Zonal level University sports activities

Dr. Shubhada Nayak
Coordinator, IQAC

Dr. V.S.Shivankar
Principal