

Rayat Shikshan Sanstha's  
**Karmaveer Bhaurao Patil College, Vashi, Navi Mumbai**  
[AUTONOMOUS COLLEGE]

**MEETING OF BOARD OF EXAMINATION**  
**Minutes of Meeting**

The Second meeting of the Board of Examination was held on 28<sup>th</sup> February 2019 at 11.00 am in Board room under the Chairmanship of Prin. Dr. V. S. Shivankar.

Following members were present for the meeting.

<b>Sr. No.</b>	<b>Name of faculty</b>	<b>Department</b>	<b>Designation</b>
1	Dr. V.S. Shivankar	Principal	Chairman
2	Dr. Mrs. S. S. Nayak	Vice Principal	IQAC Coordinator
3	Smt. Patil S.S.	Vice Principal ( Science), Chemistry	Controller of Examination
4	Mr. Bhosale C.D	Vice Principal, (Commerce)	Member & Evaluation Expert
5	Dr. Thakur V.A.	Chemistry	Member
6	Dr. Hajare P.J.	Geography	Member & CAP Coordinator
7	Dr. Shaikh S. J.	English	Member
8	Dr. Mrs. Abhyankar Manisha	Computer Science	Member & Cap Coordinator
9	Mr. Bhagwat S.R.	Chemistry	ATKT Exam. Chairman
10	Mr. Surve Ganesh	Physics	ATKT Exam. Member
11	Mr. Phadke Aniruddha	Computer Science	ATKT Exam. Member
12	Mr. Datta Bhosale	Mathematics	ATKT Exam. Member

The meeting started with the welcome of all the members by the Controller of Examination, Smt. Patil S.S. which was followed by the discussion of agenda item wise.

**Reading of Agenda:**

- Motion from Smt. Patil S.S.: To approve the agenda for 28<sup>th</sup> February 2019.

Vote: All in favor.

Resolved: **Motion carried.**

Agenda for the meeting on 28<sup>th</sup> February 2019 approved without modification.

### **Business:**

1. **Motion 1** [from Smt. Patil S.S]: Reading and Approval of minutes of first meeting  
**Discussion:** The minutes of the last meeting was read by Smt. Patil S.S. The discussion was done on the suggestive parameters of the last meeting. Dr. V. S. Shivankar asked about the action taken report. The brief report of action taken was presented by Smt. S. S. Patil.

Vote: All in favor.

Resolved: **Motion carried.**

2. **Motion 2** [from Smt. Patil S.S]: Review of various examinations conducted  
**Discussion:** Review of various examinations conducted in second half was taken by Smt. S. S. Patil. It was suggested by Dr. Hajare P.J. that every paper setter should write the correct name and course code on the paper, so that there will be no mistake in the conduction of examination.

Vote: All in favor.

Resolved: **Motion carried.**

3. **Motion 3** [from Smt. Patil S.S]: Approval for the change in practical Examination system

**Discussion:** Discussion was done on the annual pattern of practical examination and its evaluation pattern. Principal Dr. V. S. Shivankar suggested following the annual pattern for UG and PG practical examination from academic year 2019-20 and doing day to day evaluation of students during the conduct of practical and giving 50% marks as internal and 50% marks for semester end practical examination. Dr. Shubhada Nayak added that for P.G. Part II Students there should be compulsory research project which will start in Sem. III. Student should try to publish the paper in UGC recognized Journal.

Vote: All in favor.

Resolved: **Motion carried.**

4. **Motion 4** [from Smt. Patil S.S]: Approval for the online formative examination for first year students.

**Discussion:** Online formative examination was taken for F.Y.B.Com., F.Y. B. A. Since slight difficulties were faced in the software while conducting examination, it is decided to see the other vendor who will provide the online examination software and system for computer generated question papers.

Vote: All in favor.

Resolved: **Motion carried.**

5. **Motion 5** [from Smt. Patil S.S]: Approval for the conduct of ATKTK Internal (Formative) examination at the departmental level.

**Discussion:** Discussion was done on the ATKTK Formative examination.

As the number of failure students is more it is decided to conduct the online ATKTK Formative examination for F.Y.B.Com. , F.Y.B.A. for C.S. and F.C., and offline ATKTK Formative examination for F.Y.B.Com. for paper Mathematical and Statistical techniques –I. Where the number of failure students is very less the department will conduct their ATKTK Formative examination.

Vote: All in favor.

Resolved: **Motion carried.**

6. **Motion 6** [from Smt. Patil S.S]: Use of University logo on the mark sheet.

**Discussion:** Since College received the permission letter for the use of University Logo, the permission was given for printing of mark sheets with logo.

Vote: All in favor.

Resolved: **Motion carried.**

7. **Motion 6** : Any other matter with the permission of chairman

**Discussion:** With the permission of the chair three new issues were added to the agenda and discussed.

1. Short term courses from '*Swayam*' can be adopted as an option for Elective paper. Completion certificate of the course will be the proof of evaluation.
2. Increase of 4 credits in the PG program from the Academic Year 2019-20.
3. Question papers for all the subjects will be unitized with the last question as an objective type.

Vote: All in favor.

Resolved: **Motion carried.**

The meeting was concluded by offering the vote of thanks.

Dr. V.S.Shivankar